

# Monroe County Local Mitigation Strategy

Meeting 4: Local Mitigation Strategy Working Group

Time & Date: Monday November 23, 2020 3:00 PM

Location: Zoom Video Conference Call

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## Introductions

David Stroud and Abby Moore, consultants from Wood, facilitated the meeting. There were 15 people in attendance on the call.

David and Abby presented the meeting slides according to the following agenda:

1. Where we are in the planning process
  - a. Planning Step 8 & Planning Step 0
2. Structure of the Plan
3. Review of Key Plan Components
  - a. Hazards & Priority Risk Index
  - b. Goals & Objectives Review
  - c. Mitigation Actions
4. Plan Implementation & Maintenance
  - a. Responsibilities of the LMSWG
  - b. Integration with Other Plans
    - i. Past Integration Efforts
    - ii. Opportunities for Future Integration
5. Completing the Planning Process
6. Next Steps and Questions

## Meeting Presentation

The consultants reviewed the joint DMA and CRS planning process used to ensure Monroe County and all the jurisdictions receive maximum credit under CRS. The draft plan was uploaded to the Plan Website this morning. Amendments and revisions will be made as necessary based on feedback from the LMSWG, the public, FDEM, and FEMA.

David began by overviewing the structure of the plan by section. He highlighted some of the more important pieces, especially for CRS credits. The planning process section is important for this: the LMSWG must be made of up 50% jurisdictional representatives and 50% other stakeholders. Additionally, for multi-jurisdictional credit, each community must have at least two staff members on the working group. David also highlighted some of the results from the Public Survey as well as additional ways the consultants engaged the public.

Abby covered the remainder of the plan including the planning area profile, hazard identification and risk assessment, capability assessment, and mitigation strategy. The Mitigation Action Plan was presented to the County as well: this plan is a large table with mitigation actions detailed by jurisdiction. Because this is a joint plan, all actions are in one table. There are additional details, including the most recent HMA prioritization, included in Appendix D.

Abby introduced the LMSWG to the proposed plan maintenance schedule. Wood recommends quarterly reviews to maximize CRS credits, and the DMA requires annual reviews. For annual meetings, the County will receive 10 CRS credits while for quarterly, the County can receive up to 24 CRS credits. These reviews can be a zoom meeting or a conference call to discuss mitigation actions, implementation of these actions, changes that need to be made, or potential funding opportunities. This is a good opportunity for the LMSWG to discuss integration of the LMS into other planning mechanisms.

Finally, Abby described the process for completing the planning process. Per CRS requirements, the LMSWG and the public have two full weeks to review the plan and send in any updates or revisions to the Wood team. FDEM

is currently reviewing the plan, and once they issue an Approval Pending Adoption (APA) letter, Wood will reach out and provide next steps for the communities to adopt the plan – this will likely be in January. Once all jurisdictions adopt the plan, documentation of the adoption will be added to the plan along with the final FEMA approval letter and the full, completed plan will be issued.

### **Meeting Discussion**

*Mimi Young (Layton)* noted that she had approval of the plan on Layton’s meeting agenda for December 3<sup>rd</sup> and asked if that was too early. The consultants recommended she push this agenda item to another meeting. Wood will notify all communities of next steps as soon as an Approval Pending Adoption (APA) letter has been issued to move forward with adoption. Adoption will most likely be pushed to January. David spoke to the ISO CRS specialist who said he would work with each community on the adoption and will be okay with January.

*Dan Sabino (KEYS Energy)* noted that the mitigation action table includes projects the KEYS has begun the funding and contracting process on and asked if this would be considered integration. Abby noted that implementation (following through with actions in the mitigation action plan) and integration are different things. Dan noted that KEYS has a 5 year capital plan that is updated every year; part of that update includes looking at improvements to strengthen the system. By incorporating findings from the HIRA and the LMS generally, this could be considered integration. *Jeff Manning (Monroe County)* noted that the Monroe County CEMP includes a mitigation annex that references the LMS; as the CEMP is updated, it will integrate the updated LMS.

*Scott Fraser (Key West)* said that the final LMS PDF would need to be ADA screen compatible; if someone cannot read or dissect the test, they may sue the community and the document will be taken down until any lawsuits are settled. The consultants will work with Monroe County to find a solution for this. *Kimberly Matthews (Monroe County)* noted that she and Jeff could work together to make the document ADA compliant and distribute it to the remainder of the communities.

### **Next Steps**

A full draft of the updated LMS has been uploaded to the LMS website ([www.monroecountyfl-lms.com](http://www.monroecountyfl-lms.com)). Please review the document and send any feedback, revisions, or updates to Frankie Zito at [francesca.zito@woodplc.com](mailto:francesca.zito@woodplc.com) by **Monday, December 7<sup>th</sup>, 2020**.

### **Meeting Adjourned.**